

How to Get CAFÉ through Citrix?

Getting Started

Obtain Username and Password

CAFÉ Users on the USCNet (i.e. those with an IP address 128.125.x.y) can log in to CAFÉ directly to USC's network. However, users who are not located in HSC or not in USC network must access CAFÉ via CITRIX

Before getting CAFÉ access, however, the user must put forth a request to USC/Norris Cancer Center Informatics for the following:

1. USC Informatics Network Access
2. USC Informatics CAFÉ Access

To place a request, go to www.uscnorris.com/quick and log in. If you don't have an account yet, click the link to the right that says *Click here to create a free new account, or the register PIs on your account.*

University of Southern California
USC Norris Comprehensive Cancer Center
USC
USC Norris > Core Login

Login

The page you are attempting to reach requires logging in, and your login must have permission to that page. You are now logged out. Please log in.

[Click here to create a free new account, or to register PIs on your account.](#)

Username:

Password:

[Forgot your Username or Password?](#)

[Create new account, or edit my user profile.](#)

If you are having other troubles logging in [contact the webmaster](#) for assistance.

- Cancer Center Home
- Shared Resources
- Bioreagent
- Biostatistics
- Business Office
- CISO
- Confocal
- Document Manager
- Facility Services
- FACS

When the Quick Request Page appears as shown below, fill it out and click Submit Request at the bottom of the page.



New Employee Quick Request Page

Here you may quickly request a few Informatics services below.
To request any other services, go to USCNorris.com/help

Welcome, aavesh

Shared Resources

[Home](#)

[Submit Srvc Request](#)

[Reqs I Submitted](#)

[CAFE](#)

[Software Purchase](#)

[Facility Srvcs Request](#)

[Document Manager](#)

[User Editor](#)

- I need an account on the Cancer Center computer network.
- I need a Cancer Center email account (yourname@med.usc.edu).

I need access to CAFE.

Select Required Permission:

- Read Only
- Read/Write

I need a terminal server account for CAFE.

I need an access to the following folder or share:

Make sure to tick the *I need an account on the Cancer Center computer network* as well as the *I need access to CAFÉ*. Then choose the CAFÉ Application you need and select the permission you require. USC/Norris Informatics will review all requests and grant privileges accordingly. If approved, the user will be contacted and given instructions on how to proceed.

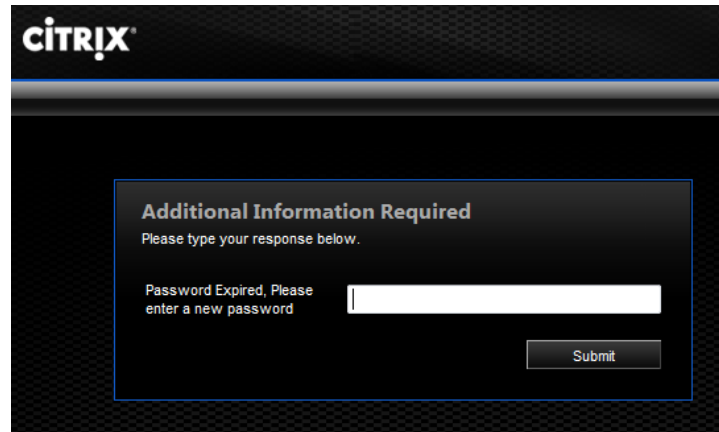
Accessing Citrix

1. Open your browser
2. Type <http://citrix.usc.edu>
3. You will get the following screen

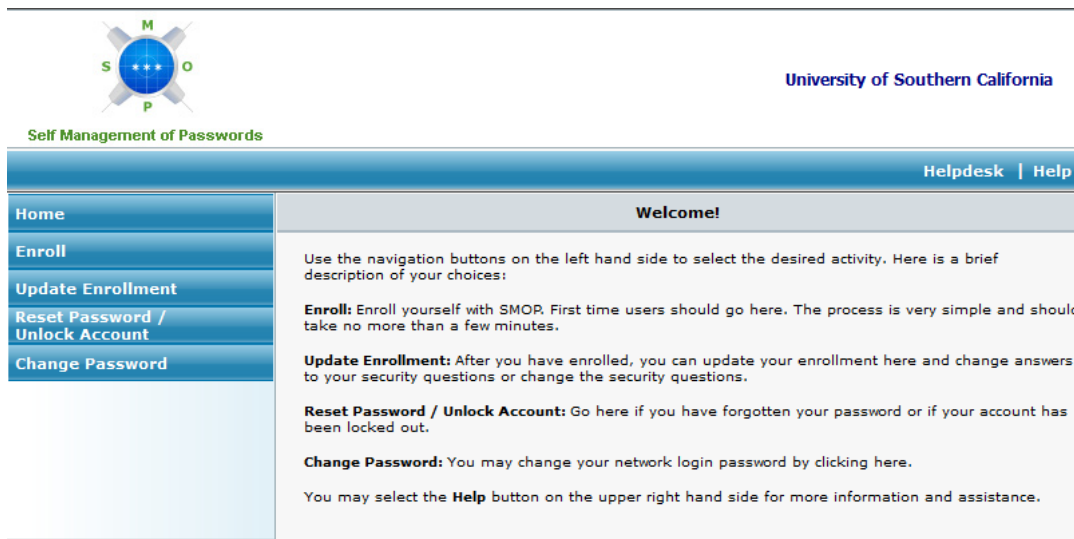


4. Enter your USC username/password

5. If you get the following screen, you will need to reset your password else go to Step 8 directly.



6. Go to <https://med-reset.usc.edu/SMOP/Default.aspx>

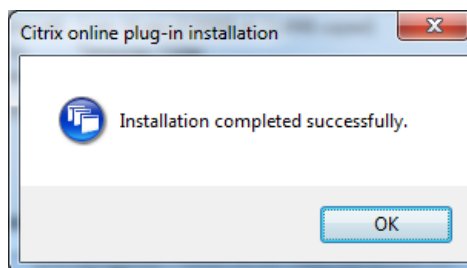
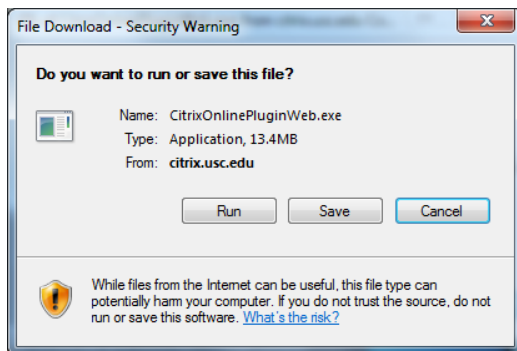


7. You will have to Enroll and the Reset your password. Go to Step 2 after you have finished resetting your password.

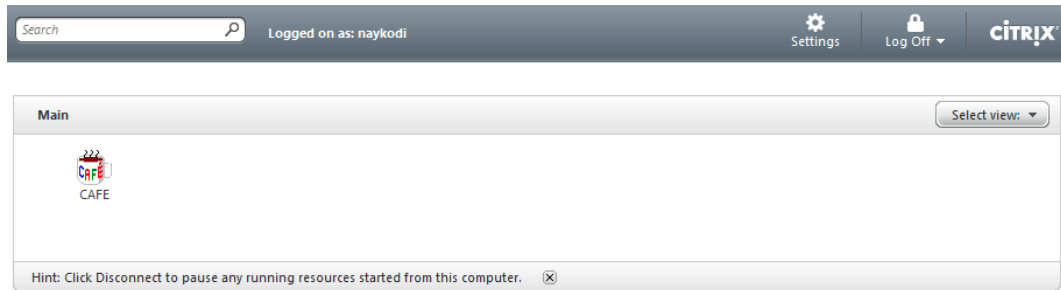
8. If you are accessing Citrix for the first time you will be prompted to install Citrix XenApp



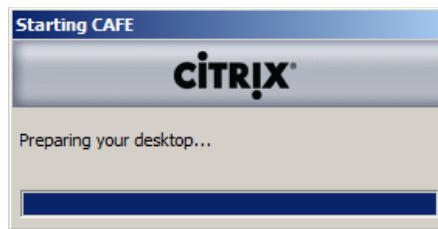
9. Go ahead and install Citrix XenApp
10. Click on run for when the Security Warning pops up



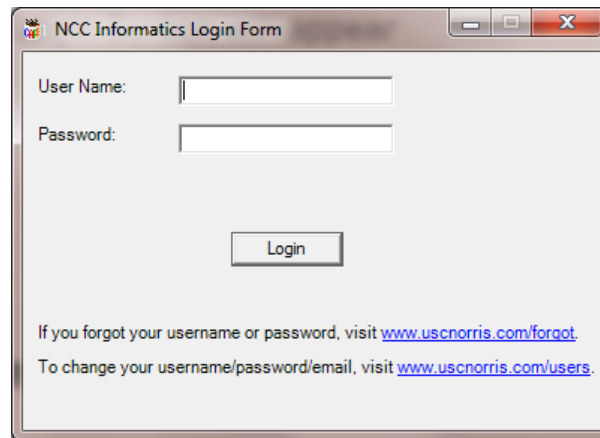
11. Once the installation is complete, go back to your browser and you will see the following screen.



12. Click on CAFÉ Icon and it will start Loading.



13. CAFÉ Login Screen will appear



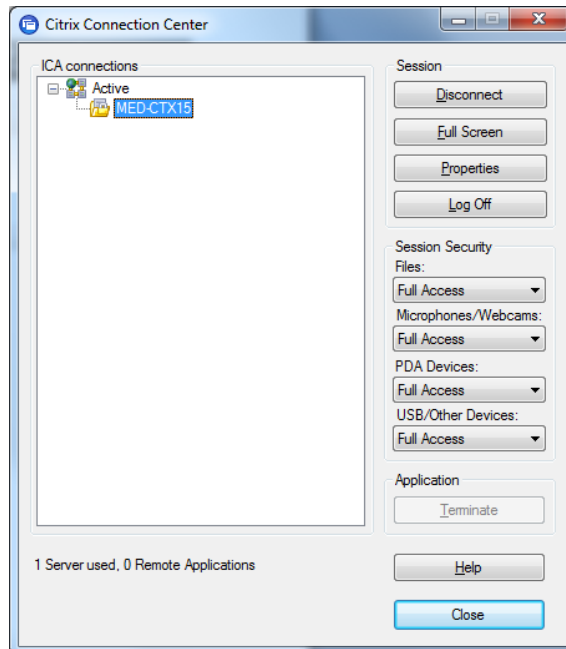
14. Use the CAFÉ username/password to login to CAFÉ.

Sharing your Local Drives and Printers with CAFÉ (Windows Platform)

1. After logging on Citrix. You will see a quick launch icon appear in your task bar.



2. If you click the icon, following screen will show up.
Enable FULL Access for all the Session Security items.



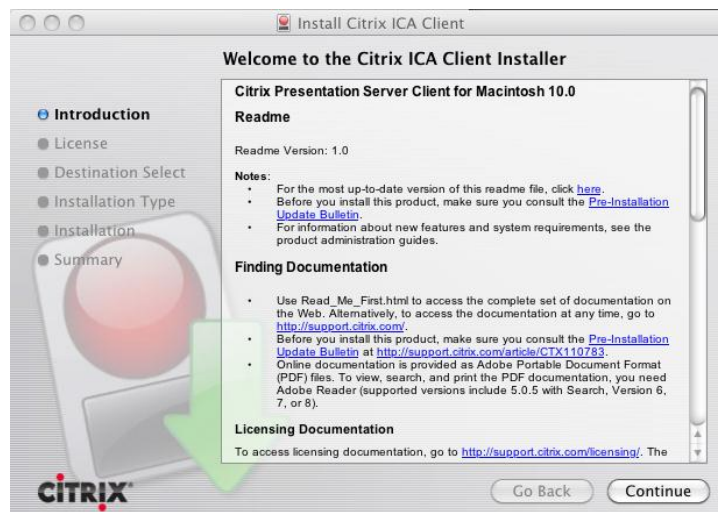
Sharing your Local Drives and Printers with CAFÉ (MAC Platform)

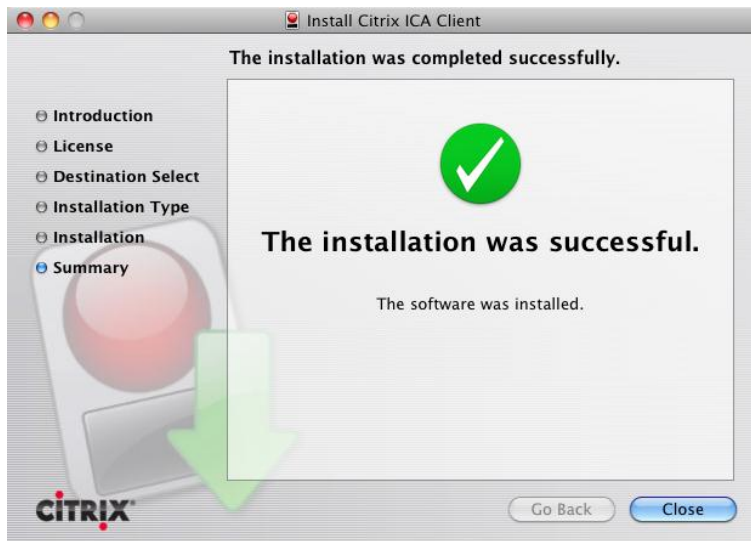
To print using the Macintosh Print dialog box

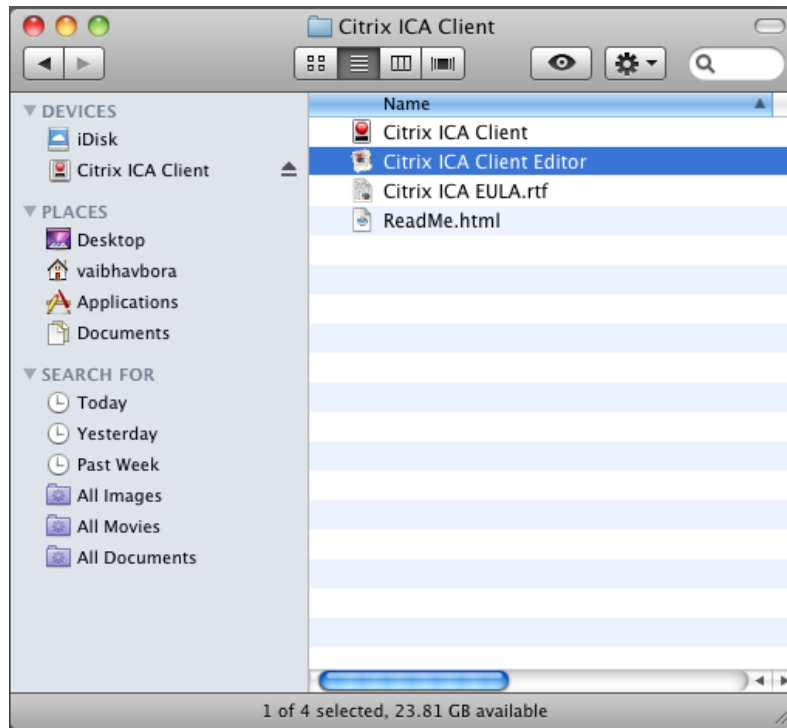
From the client menu, choose **File > Enable Print Dialog**.

Download ICA Client for MAC

<http://www.macupdate.com/app/mac/9610/citrix-ica-client>



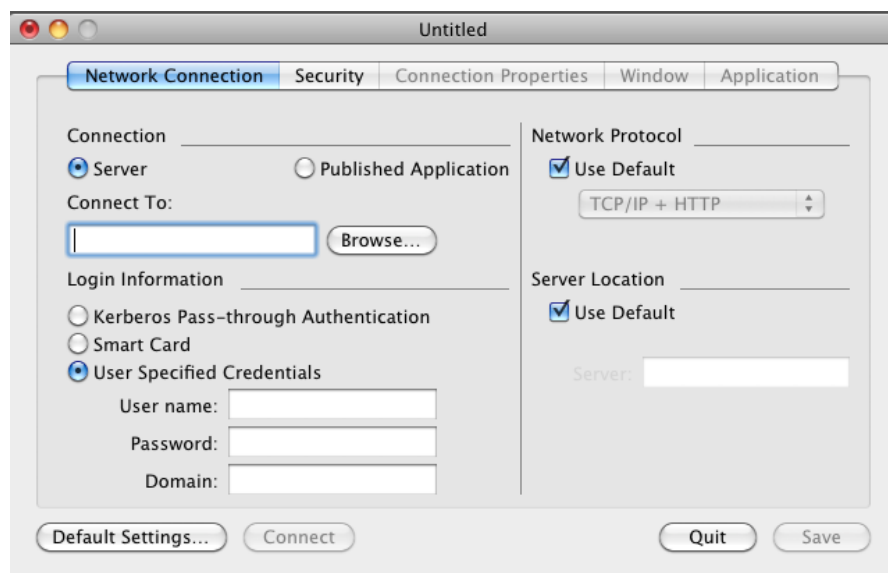




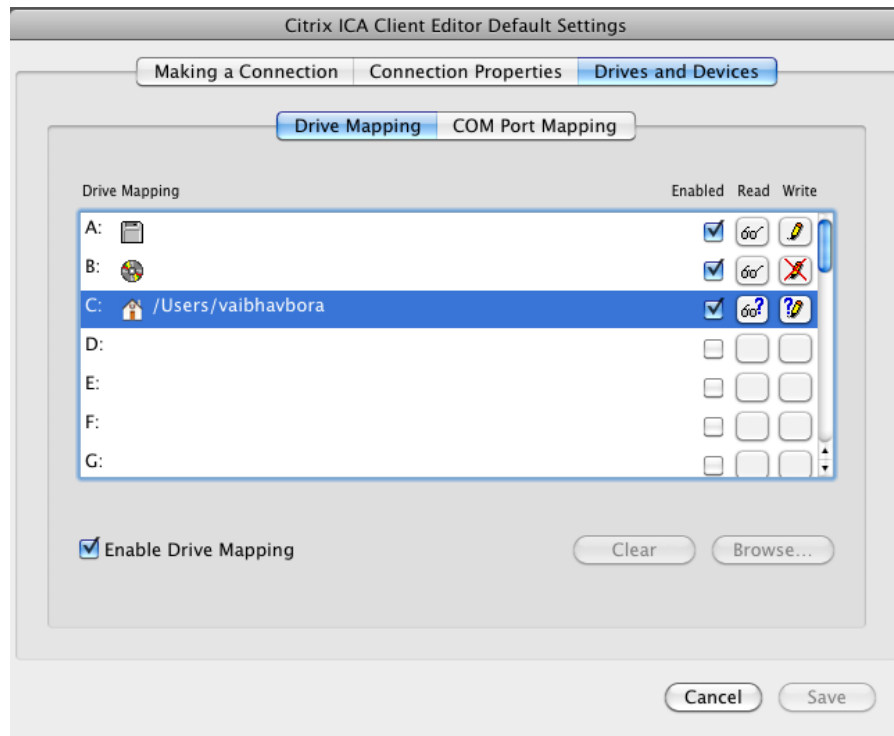
To map a folder on the Macintosh hard disk for an ICA session

1. Do the following:

- From the ICA Client Editor **Options** menu, choose **Default Settings**.
- Click **Default Settings** in the **ICA Client Editor**.



2. Choose **Drives and Devices > Drive Mapping > Enable Drive Mapping**.



For each server drive letter, the **Drive Mapping** list shows the disk or path name of the Macintosh folder mapped to the drive. In the **Enabled/Read/**

3. Choose an available drive letter.

4. Click **Browse**. Choose the folder on the Macintosh hard disk to map and click **Choose**. The **Drive Mapping** pane now displays the mapped folder. If the drive letter selected is not available on the server, the specified folder is mapped to another free drive letter.

5. Click **Save**.

6. Log off from any open ICA connections and reconnect